

UDL/MSF/L4 - 009 (00)	Complaint Form		
Rev. Date		Original Issue:	01-01-2020

		Complaint No:	
		Ref No:	(Receipt No.)
			(Receipt No.)
Complaint raised by Custo	omer/Lab staff/Internal/I	External auditor/Any other	
Dated Name:	·	Purpose of visit:	
Address:			
Contact No:	E-Mail:		
COMPLAINT DESCRIPTION	I / SUGGESTION:		
			
NOTIFY ME ON THE ACTIO	ON TAKEN: YES:	NO:	
	Date:	Signature:	
	(FOR OFFICE U	SE ONLY)	
DESCRIPTION OF ACTION	TAKEN:		
			 ,
			
	Director UDL:	Dated:	