

## **b) Powers and functions of its officers and employees**

Under Section 9 of the UVAS, Lahore, the following are the Officers of the University:

- (a) The Chancellor
- (b) The Pro-Vice Chancellor
- (c) The Vice Chancellor
- (ca) The Pro-Vice Chancellor
- (d) The Deans
- (e) The Directors
- (f) The Principal of the constituent college
- (g) The Chairmen of the Teaching Departments
- (h) The Registrar
- (i) The Treasurer
- (j) The Controller of Examinations
- (k) The Librarian and
- (l) Such other persons as may be prescribed

### **10. Chancellor.-**

- (1) The Governor of the Punjab shall be the Chancellor of the University.
- (2) The Chancellor or his nominee shall preside at the convocation of the University.
- (3) If the Chancellor is satisfied that the proceedings of any Authority are not in accordance with the provisions of this Ordinance, the Statutes, the Regulations or the Rules, he may, after calling upon such Authority or officer to show cause why such proceedings or orders should not be annulled, by order in writing, annul such proceedings.
- (4) Every proposal to confer an honorary degree shall be subject to confirmation by the Chancellor.
- (5) The Chancellor shall have the power to assent to such Statutes as are required to be submitted to him by the Syndicate or withhold assent or refer them back to the Syndicate for reconsideration.
- (6) The Chancellor may remove any person from the membership of any Authority if such person –
  - (i) has become of unsound mind; or
  - (ii) has been incapacitated to function as member of such Authority; or
  - (iii) has been convicted by a court of law of an offence involving moral turpitude; or
  - (iv) has failed to attend three consecutive meetings of the Authority; or
  - (v) has accepted any assignment which involves his absence from the University for a continuous period of six months or more:

Provided that no order under this sub section shall be passed unless the person to be affected thereby is afforded an opportunity of being heard.

- (7) In the performance of his functions under this Ordinance, the Chancellor shall act and be bound in the same manner as the Governor of the Province acts and is bound under Article 105 of the Constitution of the Islamic Republic of Pakistan.

### **11. Revisional powers of the Chancellor.-**

The Chancellor may, of his own motion or otherwise, call for and examine the record of any proceedings in which an order has been passed by any Authority for the purposes of satisfying himself as to the correctness, legality or propriety of any finding or order and may pass such orders as he may deem fit:

Provided that no order under this section shall be passed unless the person to be affected thereby is afforded an opportunity of being heard.

### **12. Visitation.-**

- (1) The Chancellor may cause an inspection or inquiry to be made in respect of any matter connected with the University and shall, from time to time, appoint such person or persons as he may deem fit for the purposes of carrying out inspection of –
  - (i) the University, its buildings, laboratories, libraries, museums, workshops and equipment;
  - (ii) any institution, college or hostel maintained or recognized by or affiliated to the University;
  - (iii) the teaching and other work conducted by the University; and
  - (iv) the conduct of examinations held by the University.

The Chancellor shall, in every such case as aforesaid, give a notice to the Syndicate of his intention to cause an inspection or inquiry to be made, and the Syndicate shall be entitled to be represented thereat.

- (2) The Chancellor shall communicate to the Syndicate his views with regard to the results of such inspection or inquiry and shall after ascertaining the views thereon of the Syndicate, advise the Syndicate on the action to be taken.
- (3) The Syndicate shall communicate to the Chancellor such action, if any, as has been taken or may be proposed to be taken upon the results of the inspection or inquiry.

Such communication shall be submitted to the Chancellor within such time as may be specified by the Chancellor.

- (4) Where the Syndicate does not, within a reasonable time, take action to the satisfaction of the Chancellor, the Chancellor may, after considering any explanation furnished or representation made by the Syndicate, issue such directions as he thinks fit, and the Vice Chancellor shall comply with such directions.

**13. Pro-Chancellor.—**

- (1) The Minister/Advisor for Livestock and Dairy Development Department, Government of the Punjab shall be the Pro-Chancellor of the University.
- (2) The Pro-Chancellor shall perform duties and functions and exercise such powers as may be assigned and delegated to him by the Chancellor.

**14. Vice-Chancellor.—**

- (1) A person who holds doctorate degree, has at least ten years academic experience and is otherwise eligible and who is not more than sixty five years of age on the last date fixed for submission of applications for the post of the Vice Chancellor may apply for the post.
- (2) The Government shall determine, by notification in the official Gazette, the qualifications, experience and other relevant requirements for the post of the Vice Chancellor.
- (3) The Government shall constitute, for a term of two years, a Search Committee consisting of not less than three and not more than five members for making recommendations for appointment of the Vice Chancellor.
- (4) The Search Committee shall follow such procedure and criteria, for selection of the panel for the post of the Vice Chancellor, as the Government may, by notification, determine.
- (5) The Search Committee shall recommend to the Government, a panel of three persons who, in its opinion, are suitable for appointment as the Vice Chancellor.
- (6) The Chancellor shall appoint the Vice Chancellor for each term of four years but he shall serve during the pleasure of the Chancellor.
- (7) The Government shall determine the terms and conditions of service of the Vice Chancellor.
- (8) The incumbent Vice Chancellor shall not be allowed any extension in his tenure but subject to eligibility he may again compete for the post of the Vice Chancellor in accordance with the procedure prescribed by or under this section.
- (9) If the office of the Vice Chancellor is vacant or the Vice Chancellor is absent or is unable to perform the functions of the Vice Chancellor owing to any cause, the Pro-Vice Chancellor shall perform the functions of the Vice Chancellor but, if at any time, the office of Pro-Vice Chancellor is also vacant or the Pro-Vice Chancellor is absent or is unable to perform the functions of the Vice Chancellor owing to any cause, the Chancellor shall make such temporary arrangements for the performance of the duties of the Vice Chancellor as he may deem fit.}

**15. Powers and duties of the Vice-Chancellor.—**

- (1) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall ensure that the provisions of this Ordinance, the Statutes, the Regulations and the Rules are faithfully observed in order to promote the general efficiency and good order of the University and shall have all powers necessary for this purpose, including administrative control over all officers, teachers, students and employees of the University.
- (2) The Vice Chancellor shall preside at the meetings of the Authorities of which he is the Chairman and be entitled to attend and preside any meeting of any other Authority or body of the University.
- <sup>3</sup>{(3) Subject to such conditions as may be prescribed, the Vice Chancellor may, in an emergency, take an action which is not otherwise in the competence of the Vice Chancellor but is in the competence of any other Authority.}
- <sup>1</sup>{(3a) The Vice Chancellor shall, within seven days of taking an action under subsection (3), submit a report of the action taken to the Pro-Chancellor and to the members of the Syndicate; and, the Syndicate shall, within forty five days of such an action of the Vice Chancellor, pass such orders as the Syndicate deems appropriate.}
- (4) The Vice Chancellor shall also have the power to –
  - (ii) sanction all expenditure provided for in the approved budget and to re-appropriate funds within the same major head of expenditure;
  - (iii) sanction by re-appropriation an amount not exceeding Rs.100,000 for an unforeseen item not provided for in the budget, and report it to the Syndicate at the next meeting;
  - (iv) appoint paper-setters and examiners for all examinations of the University after receiving panels of names from the relevant Authorities;
  - (v) make such arrangements for the scrutiny of papers, marks and results as he may consider necessary;
  - (vi) direct teachers, officers and other employees of the University to take up such assignments in connection with teaching, research, examination, administration and such other activities in the University as he may consider necessary for the purpose of the University;
  - (vii) delegate subject to such conditions, if any, as may be prescribed, any of his powers under this Act to an officer or officers of the University;
  - (viii) appoint employees in Basic Pay Scales 1 to 16; and

- (ix) exercise and perform such other powers and functions as may be prescribed.

**<sup>2</sup>{15-A.Pro-Vice Chancellor.–**

- (1) The Chancellor shall nominate the Pro-Vice Chancellor of the University, from amongst three senior most Professors of the University, for a term of three years.
- (2) The Pro-Vice Chancellor shall perform such functions as may be assigned to him under this Ordinance, statutes or regulations.
- (3) The Syndicate or the Vice Chancellor may assign any other functions to the Pro-Vice Chancellor in addition to his duties as Professor.}

**16. Registrar.–**

The Registrar shall be a whole time officer of the University and shall be appointed by the Syndicate on such terms and conditions as may be determined by it. He shall –

- (a) be the custodian of the Common Seal and the academic records of the University;
- (b) maintain a register of Registered Graduates in the prescribed manner;
- (c) conduct elections of members to the various authorities in the prescribed manner; and
- (d) perform such other duties as may be prescribed.

**17. Treasurer.–**

The Treasurer shall be a whole time officer of the University and shall be appointed by the Chancellor on such terms and conditions as the Chancellor may determine. He shall –

- (a) manage the property, the finances and the investments of the University;
- (b) prepare the annual and revised budget estimates of the University and present them to the Finance and Planning Committee and the Syndicate;
- (c) ensure that the funds of the University are expended on the purposes for which they are provided; and
- (d) perform such other duties as may be prescribed.

**18. Controller of Examinations.–**

The Controller of Examinations shall be a whole time officer of the University and shall be appointed by the Syndicate on such terms and conditions as may be determined by it. He shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.

Following is the provisions is available under Paragraph of the First Statutes appended with the UVAS, Lahore:

**2. Dean.–**

- (1) There shall be a Dean of each Faculty who shall be the Chairperson and Convenor of the Board of Faculty.
- (2) The Dean of each Faculty shall be appointed by the Chancellor from amongst the three senior most Professors in the Faculty for a period of three years and shall be eligible for re-appointment.
- (3) The Dean shall present candidates for admission to degrees except Honorary Degrees, in the courses falling within the purview of the Faculty.
- (4) The Dean shall exercise such administrative and academic powers as may be delegated to him.

**3. Teaching Departments and Chairman.–**

- (1) There shall be a Teaching Department for each subject or a group of subjects, as may be prescribed by the Regulations and each Teaching Department shall be headed by a Chairman.
- (2)
  - (i) The Director of a Division shall be appointed by the Syndicate on the recommendation of the Vice Chancellor from amongst the Professors/Associate Professors in the University for a period of three years and shall be eligible for re-appointment.
  - (ii) The Chairman of a Teaching Department of a Faculty or a Division shall be appointed by the Syndicate on the recommendation of a Vice Chancellor from amongst the three senior most Professors or the Teaching Department of the Faculty of the Division, as the case may be, for a period of three years and shall be eligible for re-appointment:

Provided that in a Teaching Department or a Division where there are less than three Professors the appointment shall be made from amongst the three senior most Professors and Associate Professors in the Department:

Provided further that in a Teaching Department of a Faculty or a Division in which there is no Professor or Associate Professor, no such appointment shall be made and in such a case the Teaching Department shall be looked after by the Dean of the Faculty or the Director of the Division, as the case may be, with the assistance of the senior most teacher of the Department.

- (3) The Chairman of Department shall plan, organize and supervise the work of the Department and shall be responsible to the Dean for work of his Department.

- (4) The Principal of the College shall be appointed by the Syndicate, on the recommendations of the Vice Chancellor from amongst the Professors of the College for a period of three years and shall be eligible for re-appointment.