

APPLICATION AND BIODATA FORM FOR NON-ACADEMIC POSITIONS

i). This form must be duly completed and accompanied by:	
 (a) Original Crossed Bank Draft / Pay Order of amount as mentioned in advertisement (Rs /-Non-refundable) drawn in favour of the Treasurer, University of Veterinary & Animal Sciences, Lahore. (b) Postal Orders will not be accepted. (c) All the entries / replies in the Form must be hand written. (d) Attested copies of the relevant certificates and testimonials. 	PHOTOGRAPH
(e) A recent passport size photograph.	
ii). Persons already in employment should submit their applications through proper channel, before or on the last date for receipt of applications during office hours.	
iii). Incomplete Applications or those received after the due datewill not be	
entertained.iv). The University reserves the right not to fill any vacancy without assigning any reason or consider a person for appointment in a lower cadre against the post advertised.	
v). The applications complete in all respects are required in duplicate.	
vi). Additional annexure-wise / category-wise list may be attached where space is in	nsufficient.
vii). Please answer each question clearly and completely. The application applicant.	must be signed by the
viii). Concealment of facts or misquoting of information in the form will disqualify appointment.	the applicant even after
ix) The application must be page marked.	
1. Post applied for:	
2. Department (as mentioned in the Advertisement)	atcampus
3. Advertisement Date:Newspaperwherein published:	
4.(a) Full Name (In Block Letters as mentioned in CNIC):	
(b) Full Name (In Block Letters as mentioned in Matric Certificate):	
5. Father's Name (In Block Lettersas mentioned in CNIC):	
6. Marital StatusMale / Fe	
 7. Computerized National Identity Card No. 8. Professional Council Registration: (a) Name of Council: 	-
(If applicable)	
(b)Regd.No (c) Status: Active/Expired:	
(d) If Active (Life time OR Interim): from to	(Annexed at page #)
9. (i) Postal Address for Interview call / correspondence: (Please provide address where TCS Service is available)	
Landline NoCell NoEmail:	
(ii) Permanent Home Address:	
Landline No Cell No Email:	
10. Religion:Date of Birth:Age:(As recorded in the Matriculation Certificate) (On closing	date for receipt of applications)
11. Nationality of (a) Self (b) Wife or Husband, if married:	

12.EDUCATIONAL QUALIFICATIONS: (In Chronological Order) (a) Secondary School and Intermediate or Equivalent Examinations.

Institutions Attended	Name of Certificate / degree	Passing Year	Marks obtained / Total Marks	Division	% Age of Marks obtained must be written	Major Subjects

(b) University Education:

Name and Place of Institution	Name of Degree	Passing Year	Marks obtained / Total Marks	CGPA	Division	% Age of Marks obtained must be written	Major Subjects

Note: Mention only those degrees which have been completed on or before due date.

(c) Penalty (if any) imposed in studentship:

Penalty imposed	Minor or Major	Allegations/grounds /wrongs committed by a student in his/her studentship

Note: The applicant is required to specifically express if any penalty was awarded to him/her during his/her studentship in the University/institutions. If s/he is found guilty of concealment of any of the relevant facts at any later stage, his/her application will be liable to be rejected and in case of his/her appointment/selection, s/he will be removed from University service without any notice.

(d) Other Formal Training Education:

Name and place of	Leaving Certificate	Years At	ttended	Major Subjects
Institution	Diploma obtained	From	То	Major Subjects

(e) Academic Distinction:

Name and place of School, College and	Certificate / Years attended Distinction Degrees Certificate /	Distinction Certificate /	Major Subjects	
University /Institution	obtained	То	Medal	

(f) Distinction in Games and Sports:

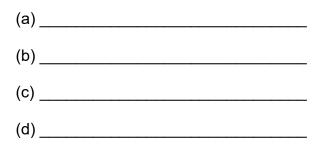
13. MODERN LANGUAGES: List all the languages in which you are proficient.

Language	Extent of proficiency	Diploma obtained	Year of passing	Institution attended

14. Give particulars of <u>whole-time</u> employment / experience /service:

Name of Post held	Name of the Institution where Employed	Federal or Provincial Govt. / Autonomous or Private	Permanent / Temporary / Contract / Adhoc	BPS	Monthly Salary	Dura Give Exac From	Cause of leaving	Brief Description

(i) What is the total length of your experience as:



NOTE: Experience Certificate mentioning exact dates duly signed / issued by the Competent Officer/Authority of the concerned Department should be attached otherwise the claimed experience will not be accepted. <u>Specimen of NOC/departmental permission and experience certificate is attached at the end for guideline.</u>

15. Countries visited:

Country		Duration	Purpose of Visit	
Country	From To			
16. Do you possess all the	ne qualification	ns mentioned in the	Mention below the	
advertisement if yes,	•	them briefly in the	qualification you possess	
separately in term of th	•	•	(1) (2) (3) (4) (5)	
If you do not possess all or s		•	Mention below the	
but clearly which qualificatio giving your reason why shoul of this deficiency. (In your	d be considered own interest y	d for the post in spite you should give clear	qualification you do not possess	
reasons in support of your cla Vague replies will hinder the C	-		(1) (2) (3)	

17. Are you suffering or have you suffered from any physical disability? If so what andwhen did it

begin? _____

- 18. If you are under liability to repay money to any institution or person, state the Particulars:
- **19.** Have you obtained and attached the explicit permission of your present employer to apply for this post? :_____
- **20.** Give the name, designation of your employer/employers whom we should write foryour Confidential Record:
- **21.** If appointed what notice you required before joining the post:
- **22.** Were you ever dismissed from service in the past, or were your services ever terminated? If yes, give details:-
- **23.** Give a list of all documents attached with the application:

Sr. No.	Name of Document	Annexed at Page No.
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

24. Give the detail of Bank Draft / Pay Order:

Amounting Rs.	Number	Date	Name of Bank & Branch

DECLARATION

I hereby solemnly declare that all the facts / information providedby me in this application form are true to the best of my knowledge and belief. I fully understand that aforementioned facts will serve the basis for determination of my eligibility and my appointment will be liableto termination, if facts / entries were found incorrect at any stage.

Date _____

Signature of Applicant

SPECIMEN/PATTERN FOR GUIDELINE

NO OBJECTION CERTIFICATE

This is to certify that Mr. / Ms. / Dr.	S/o:	working as
on regular / temporary / contract ba	asis in this	(Department)
w.e.f This Department has no objection	on on his/her applying	for the post of
in the University of Veterinary & Ani	imal Sciences, Lahore.	

This is to further certify that there is no pending inquiry/outstanding dues against him/her. Moreover, there are no adverse remarks in any of his/her Annual Confidential Reports (ACRs)

(Signature and Designation of the issuing Authority)

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EXPERIENCE CERTIFICATE

This is to certify that Mr. / Ms. / Dr. _____ S/o: _____ has served in the following capacity:

Sr#	Designation	BPS	<u>From</u> DD/MM/YYYY	<u>To</u> DD/MM/YYYY

(Signature and Designation of the issuing Authority)